

REQUEST FOR COUNCIL ACTION

SUBJECT: Declare City property as surplus, and authorize Approve the declaration of the attached lists of items as surplus property, and authorize the disposition

SUMMARY: From time to time, City Departments may have a need to have unusable, obsolete, irreparable or no longer of any value to the City declared surplus by the City Council. If determined unusable by the City, items may be turned over to propertyroom.com, with which the City has a contract. Per that contract, propertyroom.com would log and track all items turned over to them and the items would then be sold to the public. The City would receive funds in return, with the amount to receive being undetermined at this time.

FISCAL

IMPACT: The items declared surplus may be sold or discarded with proceeds, if any, deposited in the General Fund.

MOTION RECOMMENDED:

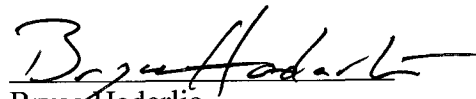
"I move to approve Resolution 14- *187* , declaring items from various City Departments that are no longer of any value or use as surplus property, and authorize the disposition."

Roll Call vote required

Prepared by:


Melanie S. Briggs
City Clerk

Recommended by:


Bryce Haderlie
Interim City Manager

BACKGROUND DISCUSSION:

Section 3-1-14 of the City of West Jordan Municipal Code outlines the procedures for declaring surplus process:

3-1-14: SURPLUS PROPERTY:

- A. Declaration Of Surplus Required: No city owned property, except such items as are consumed in their use for official city business and as described in subsection E of this section, shall be disposed of or released to ownership, unless such property has been declared surplus by the city council.
- B. Notification Requirements: Whenever city property is surplus, unused, obsolete, unsuitable or otherwise no longer needed, the department head having control of such property shall notify the city manager. The city manager shall notify other city departments of the availability of such property. The city manager shall supervise the transfer of such property to the department requesting the property. If the property is obsolete or unsuitable for public use, the property shall be disposed of in accordance with this section.
- C. Sale Of Property Permitted: When necessary, the city manager or his designee shall prepare and present a listing to the city council of all city owned property which is obsolete, unsuitable for use and which should be declared surplus. After the city council has declared the property to be surplus, the property may be sold at an auction to the highest bidder. Such sale may be, in the discretion of the city manager, at public auction or by sealed bid.
- D. Notice Requirements For Auction Or Bid Opening: Notice of such public auction or invitation for sealed bids shall be published at least once in a newspaper of general circulation in the city at least ten (10) days but not earlier than thirty (30) days prior to such auction or opening of bids. The notice shall describe the property to be sold, the terms of sale and the place and time of such auction or bid opening. The city manager or his designee shall be responsible for conducting such public auction or bid opening. The city manager shall have the right to reject all bids.
- E. Unsold Property: If the surplus item is subjected to sale to the highest bidder at public auction and remains unsold, the city manager may sell the surplus item to any person for such price as the city manager deems appropriate or may dispose of as the city manager shall direct.

THE CITY OF WEST JORDAN, UTAH

A Municipal Corporation

RESOLUTION NO. 14-187

A RESOLUTION TO DECLARE CITY PROPERTY AS SURPLUS AND AUTHORIZE THE DISPOSITION AND SALE OF ITEMS

WHEREAS, from time to time City Departments have items within their departments that are no longer of use and must surplus the items for disposition; and

WHEREAS, the Attorney, Events, Facilities, Fleet, IT, Police, and Public Works Departments have determined that certain items are unusable and request City Council approval declaring the items surplus; and

WHEREAS, pursuant to West Jordan Municipal Code 3-1-14, the City Council must declare any City property surplus prior to disposal, and authorize the sale of said equipment,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST JORDAN, UTAH, THAT:

Section 1. The City Council declares the list of items attached as surplus property, and authorizes the sale of said equipment:

Section 2. This Resolution shall take effect immediately.

Adopted by the City Council of West Jordan, Utah, this 8th day of October 2014.

KIM V. ROLFE
Mayor

ATTEST:

MELANIE S. BRIGGS, MMC
City Clerk

Voting by the City Council	"AYE"	"NAY"
Council Member Jeff Haaga	_____	_____
Council Member Judy Hansen	_____	_____
Council Member Chris McConnehey	_____	_____
Council Member Chad Nichols	_____	_____
Council Member Ben Southworth	_____	_____
Council Member Justin D. Stoker	_____	_____
Mayor Kim V. Rolfe	_____	_____

ATTORNEY

Melanie Briggs

From: Betty Garcia
Sent: Tuesday, September 23, 2014 11:16 AM
To: Melanie Briggs
Cc: Jeffrey Robinson
Subject: Surplus List

One conference table in DV soft room
Two chairs
One calculator

Respectfully,

*Betty L Garcia
Legal Technician
West Jordan Prosecutors Office
801-256-2260
bettylg@wjordan.com*

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EVENTS

Melanie Briggs

From: Julie Brown
Sent: Monday, September 29, 2014 11:01 AM
To: Melanie Briggs
Subject: Surplus

4 old derby banners with old logos, dates
13 old light pole banners, damaged, old logos, old events (PBR etc)
3 old health expo banners

Melanie Briggs

FACILITIES

From: Jamie Vincent
Sent: Monday, September 29, 2014 1:48 PM
To: Melanie Briggs
Subject: Surplus property for Facilities

Ron dropped by a list of property that he would like included in the surplus. It is:

- *One Hobart freezer*
- *Six 4-drawer file cabinets*
- *One electric typewriter*
- *One black desk chair*
- *One map and frame*

Jamie Lyn Vincent
Deputy City Clerk
City of West Jordan
8000 South Redwood Rd
West Jordan, UT 84088
Ph: 801-569-5115

FLEET

Melanie Briggs

Subject: FW: surplus

From: Todd Mansfield
Sent: Thursday, September 25, 2014 1:36 PM
To: Melanie Briggs
Cc: Jim Riding; Ben Roueche
Subject: surplus

Hay Melanie in need this surplus.

VO1117 Jacobsen Riding Mower #R511

VO1116 CASE BACK 2001 580 SUPER.

V03131 FORD TRUCK F450 2003.

V00113 JOHN DEERE LOADER 2000.

V06114 2007 PONTIAC .

V9571 1993 CHEV MOTOR HOME .

E00224 SHINDAIWA BACKPACK BLOWER.

E03200 SHINDAIWA BACK PACK BLOWER.

E11008 STIHI HAND HELD BLOWER.

E99304 TANKA EDGER .

E99305 TANKA EDGER.

TWO OLD DESKS.

E06257 TORO MOWER.

THANK YOU

Todd Mansfield
City of West Jordan – Lead Tech. Mechanic
8030 S 4000 W
West Jordan City, UT 84088
Office: 801-569-5725
Cell: 801-875-2867
Fax: 801-569-5727

Depreciated Pending Council

IT

PropertyTag	ItemType	Model	SerialNumber	DateReceived	PurchaseOrder	De
o	Copier	MX-M550	75003009			
4714	Desktop	Compaq d530 CMT	2UB440084G			
5196	Desktop	Dell Optiplex 745	JZQ3ZD1			
5114	Desktop	Dell Optiplex 740	F980ZC1			
5478	Desktop	Dell Optiplex 760	3HFFLJ1			
4811	Desktop	_Add New Model	2UB5420GDF			
5326	Desktop	Dell Optiplex 755	HMJ72G1			
5472	Desktop	Dell Optiplex 760	1HFFLJ1			
o	Desktop	Dell Optiplex 745	8CY7XC1			
o	Desktop	Compaq DC7100 CM	2UA5210DoM			
5328	Desktop	Dell Optiplex 755	2NJ72G1			
o	Desktop	Dell Optiplex 760	8WLZYK1			
5151	Desktop	Dell Optiplex 745	fo8jhd1			
4781	Desktop	Compaq DC7100 CM	2UB53107DJ			
4429	Desktop	Compaq d530 CMT	2UB332001H			
5197	Desktop	Dell Optiplex 745	6Z03ZD1			
o	Desktop	Optiplex 760	8693DK1			
4646	Desktop	Compaq d530 CMT	MXL43402HY			
4647	Desktop	Compaq d530 CMT	MXL43402KL			
5558	Desktop	Dell Optiplex 760	HWLZYK1			
o	Fax Machine	FO-4400	37100466			
o	HP PSC 1510 All In One		my568b11py			
5403	Laptop	Latitude D630 ATG	CZKXGG1			
5392	Laptop	Latitude D630 ATG	3BXDBG1			
4795	Laptop	CF-51LCMDDDBM	5GTYA51192			
5348	Laptop	CF-51LCMDDDBM	6ATYA77391			
o	Laptop	CF-19KHRAG2B	oBKYA49621			
5241	Laptop	CF-52CCABXBM	7KTYA23617			
5263	Laptop	CF-52CCABXBM	7LTYB29537			
o	Laptop	CF-19KHRAG2B	obkya49569			
o	Laptop	CF-19KHRAG2B	oBKYA49720			
o	Laptop	CF-19KHRAG2M	9LKYA34793			
5513	Laptop	Dell E6400	5VT2WJ1			
5454	Laptop	Dell Latitude E6500	3FYW7J1			
5490	Laptop	Dell E6400	6VKGLJ1			
5068	Laptop	Latitude D420	28695616417	2/20/2014 12:00:00 AM		
o	Laptop	CF-19KHRAG2B	oBKYA49717			
o	Laptop	CF-52CCABXBM	7ITYAo8907			
5376	Laptop	CF-52CCABXBM	8ATYA35482			
4535	Laptop	CF-50	3LYUA09169			
o	Laptop	CF-52PFNBX1M	1CTSA05814			
4393	Monitor	ViewSonic VE500	910030633975			
4411	Monitor	ViewSonic VE700	A18031435683			
o	Monitor	Dell P2411Hb	CNOF8NDP7426111GOPWU			
o	Monitor	Dell P2411Hb	CN-OF8NDP-74261-11G-OPWU			
5489	Monitor	Dell 2009Wt	CN-oG433H7-74445-926-702U			
5471	Monitor	_Add New Model	CN-oG433H-74445-926-703U			
o	Monitor	P-2210T	CNoT732R641809CN011S			
5516	Monitor	Dell 1908FPb	CN-oDY840-74261-84M-26HA			
5264	Monitor	Dell 1908FPb	CNoGP004728727BD1UKS			

Property/Tag	ItemType	Model	SerialNumber	DateReceived	PurchaseOrder	DateApprovedByCoun
4265	Monitor	NEC MultiSync LCD 1530V	1Y09058IA			
o	Monitor	HP1740	CNP529K33F			
5357	Monitor	Dell 1708FFb	CN-oDY840-74261-83T-523L			
5471	Monitor	Dell P2411Hb	CN-oG433H-74445-926-7030			
5561	Monitor	P-2210T	CN-oU828K-74445-97A-A22M			
5214	Monitor	Dell 1908FPb	CN-oFP182-71618-7AF-RK15			
5019	Monitor	HP1740	CNC6171336			
5120	Monitor	Dell 1708FFb	CNoFP8164663372S1TVU			
5199	Monitor	Dell 1908FPb	CNoFP182716187A6REC4			
5162	Monitor	Dell 1908FPb	CNoFP1827161878KGAX8			
4782	Monitor	HP1740	CNP521KJJD			
4757	Monitor	HP1740	CNK51807RR			
o	Monitor	Dell 1908FPb	CNoUW0426418073939DL			
5163	Monitor	Dell 1908FPb	CNoFP1827161878KGAW8			
5518	Monitor	P-2210T	No serial Number			
o	Printer	Laser Jet 5n	JPKH009198			
o	Printer	Laser Jet 5n	jpkh009198			
4900	Printer	HP SNPRC-0402	TH58J5400T			
3330	Printer	HP C4224A	USDD014053			
o	Printer	HP OfficeJet H470	SG8CN1Z0080567			
4693	Printer	Hp Deskjet 6122	MY3BC2B24F66			
4046	Printer	_Add New Model	CNBRC26563			

Police

Portable Printers:

Canon-SN: HFKB43490
HP-SN: CN05Q282CK, SG17F1Z00J, MY28B910K9, MY28B9117V, MY335B1139

Cameras:

Olympus-SN: U3TA76721, UA4A14102
Canon-SN: 6420600089156
Sony-SN: 1192060
Polaroid-SN: (1) camera-no serial number found
Minolta 35 mm-SN: 96807862 (XTsi), 21317350 (700si)
Minolta Flash-SN: 1831158 (5400xi)

Audio Recorders:

Radio Shack-SN: 20349603
Olympus-SN: 100162024, 503718GPP
Sony-SN: 1296843

Leather Gear:

(14) Older leather holsters, (9) Handcuff cases, (10) Magazine pouches, (5) OC spray pouches, (7) flashlight holders, (2) radio clips, (2) miscellaneous pouches, (3) belts

Traffic Vests:

(20) Traffic vests of different designs and colors (orange, yellow, blue)

Gas Masks:

(137) Gas masks (North)

Riot Helmets:

(60) Riot Helmets-non ballistic

Helmets:

(4) Bicycle Helmets

Ballistic Helmets:

(2) PST SC650 (with shield), (1) Helmet-unknown make

Office Chairs:

(6) Office chairs (broken)

Television:

(1) RCA television (older tube type)

Taser:

Taser M26-SN: P007321, P007327, P3-022771, P3-022767, P3-018237, P3-018314, P3-018320, P3-018279, P3-018292, P3-018271

Taser X26-SN: X00-102942, X00-15370, X00-102130, X00-348580, X00-150253, X00-437920, X00-437896, X00-319389, X00-437891, X00-177585, X00-102938, X00-170336

Karbon Arms-SN: KA05978, KA00910, KA05120, KA00913, KA05959, KA05781, KA00904, KA00915, KA00906, KA05972, KA05979, KA05931, KA05780, KA05782, KA00902, KA00908, S7387 (test unit), S7386 (test unit)

Bicycles:

Schwinn-SN: 1C60803556, 1C70702891

Smith & Wesson-SN: AC8J25314, AC8E01120, 905MP00138

Fuji-SN: IF7C2830

Trek-SN: WW0275797

Bicycle Bags:

(1) Cannondale, (4) Schwinn, (1) Jandd, (1) Unknown brand

Bicycle Racks:

(8) Rhode Gear racks

Ballistic Vests:

(6) Point Blank, (1) Safariland, (4) Second Chance, (10) Armor Express, (2) Survival Armor

Ballistic Shield:

(1) Level III

Ballistic Plate Carriers:

(5) Plate Carriers (Blackwater Gear)

Tactical Holsters:

(10) Blackhawk ALS Dropleg

Gloves (SWAT):

(4) Pairs tactical

Balaclave (SWAT):

(6) Nomex

Molle Pouches:

(14) Pouches

Elbow Pads (SWAT):

(2) Latch, (1) Blackhawk

Knee Pads (SWAT):

(3) Blackhawk

Alice Pack (SWAT):

(1) Pack

Gas Masks (SWAT):

(4) MSA

Goggles (SWAT):

(6) Bolle, (1) Blackhawk, (1) Wiley X

Binoculars (SWAT):

(1) Pentax, (1) Bushnell

Spotting Scope (SWAT):

(1) Burris Compact

Miscellaneous Items:

(1) Portable heater, (1) White board, (1) Telescope, (2) Plastic containers, (1) set of road spikes, (1) nylon tarp, (1) Sleeping bag, (3) brown wood book shelves, (1) small wood table, (1) small rectangle folding table, (1) small rolling wood cabinet, (8) plastic stackable file holders, (1) metal step stool, (1) plastic drawer, (4) 4-drawer metal file cabinets, (1) grey camera bag

Carbon Monoxide Animal Euthanasia Gas Chamber (Manufacturer unknown)
To include three electric motors as follows:

Dayton power tool motor, Model #5K586B

Dayton blower, Model #2C940

Dayton shutter motor, Model #2C904B